



Records and Transfer Center
Southern University and A&M College
P.O. Box 9251
Baton Rouge, LA 70813

(225) 771-3121
(225) 771-2371 Fax
sharon_doyle@subr.edu

Application for Transfer

Last Name _____ MI _____ First Name _____

Student Number _____ Semester Entered _____ Prospective Date _____

College _____ Department _____

Example: College: Sciences Department: Social Work

Contact Number _____ Email Address _____

Personal Email Address _____

Student Signature _____ Date _____

OFFICE USE ONLY

REQUEST FOR TRANSFER APPROVAL

On _____ you were approved for transfer to the college/school of _____
with a major in _____.

When you report to your advisor, or need any other information pertaining to your future matriculation at Southern University, you should report to the dean's office in the college/school of _____
room, _____.

REQUEST FOR TRANSFER DENIED

On _____ you applied for transfer to the College/School _____ with a major in _____.
After carefully reviewing your records for transfer, it has not been approved for the following reason(s).

- _____ 1. Minimum number of hours for transfer has not been met.
- _____ 2. Minimum grade point average for transfer has not been satisfied.
- _____ 3. Application for transfer is incomplete.
- _____ 4. No record of transfer credit from _____
- _____ 5. The following courses have not been satisfied: _____
- _____ 6. Other _____

You are expected to report to your University College Academic Advisor/Counselor for any future advisement and/or registration information until the indicated deficiency is corrected.