

**SOUTHERN UNIVERSITY AND A&M COLLEGE  
BATON ROUGE, LOUISIANA  
2011 - 2012**

**MANDATORY FURLOUGH SCHEDULE BLUE TEAM**

**Employee's Name:** \_\_\_\_\_

**SSN/EID:** xxx-xx-\_\_\_\_\_

**Position Title:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Salary: \$** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Monthly/Biweekly Supervisor:** \_\_\_\_\_

**Total Furloughed Hours Required:** 176 (22 days)

**Date Transmitted to HR:** \_\_\_\_\_

**Received by:** \_\_\_\_\_

**Your mandatory furlough schedule is as follows:**

<b>Day of Week</b>	<b>Date</b>	<b>Total Hours</b>
Friday	September 9, 2011	8
Friday	September 23, 2011	8
Friday	October 7, 2011	8
Friday	October 21, 2011	8
Friday	November 4, 2011	8
Friday	November 18, 2011	8
Friday	December 2, 2011	8
Friday	December 16, 2011	8
Thursday	December 22, 2011	8
Friday	January 13, 2012	8
Friday	January 27, 2012	8
Friday	February 10, 2012	8
Friday	February 24, 2012	8
Friday	March 9, 2012	8
Friday	March 23, 2012	8
Thursday	April 5, 2012	8
Friday	April 20, 2012	8
Friday	May 4, 2012	8
Friday	May 18, 2012	8
Friday	June 1, 2012	8
Friday	June 15, 2012	8
Friday	June 29, 2012	8
<b>Total Hours</b>		<b>176</b>

**Employee Signature:** \_\_\_\_\_

Date

**Supervisor Signature:** \_\_\_\_\_

Date