

**SOUTHERN UNIVERSITY AND A&M COLLEGE
BATON ROUGE, LOUISIANA
2011 - 2012**

MANDATORY FURLOUGH SCHEDULE GOLD TEAM

Employee's Name: _____

SSN/EID: xxx-xx-_____

Position Title: _____

Department: _____

Salary: \$ _____

Date: _____

Monthly/Biweekly Supervisor: _____

Total Furloughed
Hours Required: 176 (22 days)

Date Transmitted to HR: _____

Received by: _____

Your mandatory furlough schedule is as follows:

Day of Week	Date	Total Hours
Tuesday	September 6, 2011	8
Friday	September 16, 2011	8
Friday	September 30, 2011	8
Friday	October 14, 2011	8
Friday	October 28, 2011	8
Friday	November 11, 2011	8
Monday	November 28, 2011	8
Friday	December 9, 2011	8
Thursday	December 22, 2011	8
Friday	January 6, 2012	8
Friday	January 20, 2012	8
Friday	February 3, 2012	8
Friday	February 17, 2012	8
Friday	March 2, 2012	8
Friday	March 16, 2012	8
Friday	March 30, 2012	8
Friday	April 13, 2012	8
Friday	April 27, 2012	8
Friday	May 11, 2012	8
Friday	May 25, 2012	8
Friday	June 8, 2012	8
Friday	June 22, 2012	8
Total Hours		176

Employee Signature: _____ Date _____

Supervisor Signature: _____ Date _____