

Viewing an Assignment That Has Been Assessed

Follow these steps:

1. From the **Dashboard** click the **Assignment Progress Bar** that corresponds with the assignment assessment to be viewed.
2. The **Submissions & Grades** tab will open. This tab corresponds with the **Assignment Progress Bar** and displays the names of students identified as: **Awaiting Submission**, **Awaiting Assessment**, or assessments that have been **Completed**.
3. Click on the student's name. **NOTE:** If the student has submitted more than one submission in the past, a **Previous Submissions** tab will display on the top section of the page. Click the tab and use the dropdown menu next to **Submission Date** to view previous submissions and corresponding assessments.
4. Click on "**Expand Rubrics**" to view the assessment of the assignment. An assessed assignment cannot be reassessed without clicking the "**Undo Assessment**" button. The "**Undo Assessment**" button will allow the student to resubmit the assignment for assessment.