



POLICY TITLE
Commencement Participation Policy

POLICY NUMBER
1-002

Responsible Unit: <i>Academic Affairs</i>	Effective Date: <i>03/22/2019</i>
Responsible Official: <i>Academic Affairs & the Office of the Registrar</i>	Last Reviewed Date: 03/22/2019
Policy Classification: <i>Academic Affairs</i>	Origination Date: <i>03/22/2019</i>

I. POLICY STATEMENT AND RATIONALE

The *Commencement Participation Policy* establishes guidelines for student participation in commencement exercises. Effective Spring 2019 students will be eligible to participate in Commencement Exercises if they have satisfied all program requirements. Students will not be allowed to participate in commencement with any academic discrepancies. If discrepancies are identified, the student is required to resubmit a graduation application the semester of anticipated completion.

II. POLICY SCOPE AND AUDIENCE

This policy applies to all academic units, students, Office of the Registrar, & Academic Affairs.

III. POLICY COMPLIANCE

The Office of the Registrar must ensure that all students and academic units are in compliance with the policy by reviewing graduation applications and certifying that students have completed all program requirements.

IV. POLICY DEFINITIONS

Graduation: The successful completion of a course of study at a university, or college for which you receive a degree.

Commencement: A ceremony at a university or college at which students formally receive their degrees or diplomas.

V. POLICY IMPLEMENTATION PROCEDURES

All students and academic units will be notified via email and the official University website of the new policy. The Office of the Registrar will review all graduation applications submitted for the current semester to determine if any students are not meeting the policy guidelines. The University has decided to implement a Summer Commencement for students who may not complete all academic requirements to graduate in the Spring but will successfully complete the requirements by the end of the Summer semester.

VI. POLICY RELATED INFORMATION

This policy aligns with the policy that is stated in the Course Catalog.

http://www.subr.edu/assets/subr/AcademicAffairs/2015SUUndergradCatalogDTfinal_03_15_16.pdf

VII. POLICY HISTORY AND REVIEW CYCLE

This is an update to an existing policy. The effective date of this policy is determined by the approval date and signatures of the Chair of the Southern University System Board of Supervisors and President-Chancellor of the Southern University and A&M College System. This policy is subject to the System and Board approved five year policy review cycle.

VIII. POLICY URL

This section identifies the Southern University System website where the system policies are archived – www.sus.edu.

IX. POLICY APPROVAL

This section identifies the appropriate approval official(s).

Ray L. Belton, Ph.D.

President-Chancellor, Southern University and A&M College System

Effective Date of Policy

The Honorable Mrs. Ann A. Smith

Chair - Southern University System Board of Supervisors

Effective Date of Policy