

## **Diana F. Kelly, Ph.D.**

### **Educational Experience**

**Doctoral** --Educational Leadership, Research, and Counseling, Louisiana State University

**Master of Education**--Reading Specialty, Minor in Psychology, Louisiana State University

**Bachelor of Arts**--Elementary Education, Southern University

### **Honors**

Recipient: **Outstanding Developmental Educator at Baton Rouge Community College—1998**

(Louisiana Association for Developmental Education—LADE)

Recipient: **Huel Perkins Doctoral Fellowship**, Louisiana State University Doctoral Program (GPA: 3.8)

**Honors Graduate**, Master's Program, Louisiana State University

**Magna Cum Laude Graduate**, Undergraduate Program, Southern University

### **Southern University**

*Chair, Department of Curriculum & Instruction  
August 2013 to present*

*Education Division—Department of Curriculum & Instruction  
August 2008 to 2013*

**Title:** *Associate Professor and Chair 2013 to present*

#### **Responsibilities**

Create and develop Master of Arts in Teaching (Grades 1-5) program;  
present the program for approval

Coordinate undergraduate and graduate reading courses

Teach research based instruction and assessment strategies (pedagogy) to teacher candidates and clinical educators in undergraduate and graduate courses

Teach test-taking/study skills to assist teacher candidates with passing Praxis Exam

Ensure that course syllabi are consistent and in alignment with all guidelines

Serve on NCATE, SACS, and other local, state and national committees that govern compliance with standards (wrote Standard One for NCATE Accreditation visit)

Organize/Coordinate all responsibilities of the Department of Curriculum and Instruction

Prepare Strategic Plan and Program Learning Outcomes reports for the Department of Curriculum and Instruction

Faculty Advisor for student chapter of Louisiana Association of Educators (LAE)

Wrote grant for LAE student chapter; secured funding from the National Education Association (NEA)

Designed Praxis Fun Day to ease tensions surrounding the Praxis Exam

Sponsored NEA team to present Praxis w/s at Southern  
Sponsored LAE Executive Director, Dr. Mike Walker, to present critical thinking  
w/s at Southern  
Sponsored LAE members to participate in Read Across America  
Sponsored Praxis workshops

## **Experience with City-Parish/State/Federal Programs**

### ***Assistant Program Administrator—Education and Nutrition, Head Start Program***

***June 2006 to 2012***

East Baton Rouge Parish Head Start Program

#### ***Administrative Responsibilities***

Assist with writing grant for Head Start Program  
Coordinate and direct federal evaluation compliance/audits of program  
Design, implement, monitor and evaluate Federal Head Start Program  
Supervise, monitor and evaluate 150 staff (2 Education Content Specialists, Nutrition Supervisor, 12 Center Supervisors, 180 teachers and teacher aides, 15 Kitchen Managers and Cooks); monitor and evaluate progress of 1662 children/families  
Ensure that program maintains compliance with all Federal Head Start Performance Standards and City of Baton Rouge Program Policies and Guidelines  
Identify and assess quality of educational supplies and resources  
Monitor safety of children and staff  
Act as liaison with Bureau of Licensing (Childcare and Daycare Centers)  
Interface with Division Director, Assistant Division Director, Executive Director, Program Administrator, Fiscal Division, Transportation and Facilities Director  
Develop and monitor budget  
Interface with other Head Start components, including families, community Representatives and other stakeholders  
Plan, implement, direct, evaluate professional development

### ***Project Director, Louisiana State Improvement Grant (LaSIG)***

***Louisiana State Department of Education (LDOE)***

***October 2003 to September 2005***

Louisiana State Department of Education/Division of Special Populations

#### ***Administrative Responsibilities***

Overall management and coordination of LaSIG Grant  
Day-to-day decision making and problem solving  
Interface with United States Department of Education on a monthly basis  
Interface with Assistant Superintendent, Division Director and other administrators  
Interface with State Improvement Grant counterparts locally, statewide and nationally  
Planning (long and short range)  
Interviewing/Hiring LaSIG Staff (including secretary)  
Supervise/Support LaSIG Staff (10) and 30 subcontractors

- Contract (Interagency Agreement) development, negotiation and compliance monitoring
- Represent and defend LaSIG contracts/interests at BESE Board Meetings
- Professional development for LaSIG Staff, LaSIG School Districts and family agencies
- Serve as presenter at professional development conferences
- Research, introduce and disseminate data on “Best Teaching Practices”/learning styles
- Support the redesign of higher education undergraduate teacher education programs
- Monitor data collection and application at school districts across the state
- Monitor data collection at participating family agencies
- Facilitate coordination between/ among grantees
- Develop and monitor budgetary compliance (\$5.5 million)
- Responsibility for equipment, materials and supplies
- Evaluation of LaSIG Staff and contractors

***Education Program Coordinator, Louisiana State Department of Education)***  
***September 2002 to October 2003***  
Adult Education Division

***Responsibilities***

- Read and evaluate proposals for federal adult education funds
- Supervise and monitor the implementation and operation of federal grants
- Provide technical and other assistance to grantees
- Monitor compliance of State Department federally funded programs
- Review project records, purchase orders, instructional programs
- Evaluate site security
- Write compliance reports
- Research effective literacy initiatives
- Day-to-day decision making/problem solving

**University Administrative/Teaching Experience (prior to 2003)**

***Dean, Baton Rouge Community College (BRCC) January 2001 – September 2002***  
Developmental Education Division

***Administrative responsibilities***

- Design, implement, supervise all aspects of Developmental Education
- Design, implement, supervise **curriculum** for Developmental Education
- Present Developmental Education Component (Management Council)
- Interface with upper level management
- Secure textbooks and other course materials
- Serve on committees to screen, interview, hire faculty
- Supervise and evaluate faculty
- Supervise the development of specific learning outcomes
- Monitor the evaluation of learning outcomes
- Oversee faculty development
- Supervise and evaluate assistant deans and coordinators

- Develop and supervise budgetary matters
- Serve on SACS and other education accreditation committees
- Serve as liaison for administration, faculty and students (problem solving)
- Form partnerships; interface with community (residents, business, etc.)
- Day-to-day management/decision-making

***Associate Dean, Baton Rouge Community College (BRCC) 2000-2001***

Academic Skills Enhancement Program (ASEP)

***Department Chair, Baton Rouge Community College (BRCC) 1997-1999***

Academic Skills Enhancement Program

***Project Manager, Southern University and A & M College (January 1996-Dec. 1996)***

Project Manager--Environmental Sustainability Initiative--2000 (ESI-2000)

***Administrative responsibilities:***

- Day-to-day management/decision-making
- Plan, develop, present and supervise workshops
- Structure and assess program activities
- Supervise and evaluate project employees
- Prepare project reports (including necessary documentation)
- Structure and coordinate committees
- Write proposals and generate final program reports
- Budgetary management and project evaluation duties
- Plan and coordinate videoconferences

***Communications Instructor, Southern University (August 1988 - December 1996)***

***Primary responsibilities:***

- Serve as *assistant to the department Chair*
- Taught reading comprehension skills to college freshmen
- Develop/upgrade course syllabi
- Select textbooks
- Mentor and advise students
- Supervise diagnostic testing of reading students
- Serve on numerous university/departmental committees
- Prepare seminars, workshops and conferences for professional growth.

***Instructor/Retention Analyst, Louisiana State University (1995)***

***Primary responsibilities:***

Design format for establishing contact with/collecting data on students  
Establish/maintain student databases  
Instructional duties—reading and study skills

***Manager: United States Census Bureau (1990)***

Supervised 50-100 federal employees during 1990 United States census

***Internal Revenue Service Auditor, United States Treasury Department (Jan 1988-Jul 1988)***

***Primary responsibility:***

Audit federal income tax returns  
Instructional program consisted of extensive public relations training/problem resolution strategies

***East Baton Rouge Parish School System***

***(Elementary, Junior and Senior High School Experience)***

***Positions held:***

Elementary Teacher, Reading Specialist (elementary, junior and senior high school levels), Remedial Reading Instructor, Developmental Reading Instructor, Counselor (financial aid and personal), and Principal Assistant.  
Developed drug abuse program  
Planned/presented workshops  
Planned/supervised teacher in-service sessions  
Initiated community relations program to facilitate drug abuse education  
Chaired task force on drug abuse prevention strategies  
Planned/assisted with day-to-day administrative school responsibilities  
Remedial/Developmental Reading Specialist

**Research and Publications**

***East Baton Rouge Parish School System (Aug 1970/yearly updates)***

Designed faculty and student handbooks on drug abuse. The handbooks were written to facilitate student/faculty awareness of the dangers and lures of drug abuse.

***Southern University***

Contributing editor – Academic Skills Enhancement Textbook  
News and Views: Louisiana Association for Developmental Education, Volume XII, Number 1, spring 1994.  
Newsweek in the College Classroom, fall 1994.

***Louisiana State University***

Doctoral Dissertation: “The Influence of Violence Upon Academic Achievement Among African American First Time College Students,” summer 1997.

### ***Other Publications***

Kelly, D. (2009). The Influence of Violence Upon Academic Achievement Among African American First Time College Students. Baton Rouge: Louisiana State University Press.

Kelly, D. (2012, August). Consequences of Violence Exposure Upon African American College Students. ERIC Collection #ED533486.

Kelly, D. (2012, March). Violence, Academic Achievement and African American College Students. National Council of Black Studies website [file:///C:/Documents and Settings/diana\\_kelly/Desktop/\(Publication on website\) Violence, ...](file:///C:/Documents%20and%20Settings/diana_kelly/Desktop/(Publication%20on%20website)%20Violence,%20Academic%20Achievement%20and%20African%20American%20College%20Students.pdf)

Kelly, D. (2012, December). Improving the Academic Performance of Students Who Have Been Exposed to Violence. Journal of Urban Education.

Kelly, D. (2009, February). The Influence of Violence Upon African American First Time College Students (Monograph). National Association of African American Studies.

Kelly, D. (2012, February). Violence, Academic Achievement and African American College Students (Monograph). National Association of African American Studies.

Kelly, D. (2011, September). Southern University Student Chapter—LA Association of Educators Pizza Recruitment Party. LAE Voice.

Joyner, M. & Kelly, D. (1993, September). Developmental Reading. Newsweek in the Classroom.

Joyner, M. & Kelly, D. (1994, March). Using Periodicals in Developmental Reading. News and Views. Publication of LA Developmental Education Association.

### **Workshops and Professional Presentations**

Conducted workshops for public school teachers on practical ways to teach “hands-on” sight word acquisition and comprehension skills. Demonstrated methods of individualizing reading instruction.

Conducted sessions to train public school teachers to utilize computers in daily classroom instructional activities.

The Sixth Annual Midwest Regional Reading and Study Skills Conference, Kansas City, Missouri.

Presented two workshops:

Teaching College Reading Skills  
Study Skills

Louisiana Association of Developmental Educators—Annual Conference, Baton Rouge, Louisiana

“Using Newsmagazines in the College Classroom”

21st Annual Louisiana Association of Student Assistance Programs (LASAP) New Orleans, Louisiana

22nd Annual Southwestern Association of Student Assistance Programs (SWASAP) New Orleans, Louisiana

“The Influence of Violence on Freshman Students”

National Tutoring Conference—Lake Harmony, Pennsylvania 1993

“The Influence of Violence Upon Freshman Students”

“Teaching Study Skills Effectively”

“Tutoring: An Enhancement to Learning and Teaching”

ESI—2000 Conferences Presentations (Southern University) 1997

“Infusing Sustainability into the Campus Environment”

“The Importance of Environmental Awareness in College Courses”

“Stewardship and the Environment”

Student Presentations—“Environmental Concerns”

Related Environmental Conferences

Geographical Information Systems

Environmental Justice Training

Community Environmental Justice Awareness Training (CEJAT)

Community Building Train-the-Trainer Workshop

Processes of Waste Water Treatment Facilities (tour included)

Guest Speaker: Educational Research Symposium—Southern University 1998

Keynote Speaker: St. Paul Graduation—Baton Rouge, Louisiana 1999

Presented two (2) workshops at the 1999 LADE Conference

“The Impact of Violence Upon First Time College Students”

“Academic Skills Enhancement—A Seamless Approach”

“Community Colleges in Louisiana” (Panel) 1999 LADE Conference

Chaired Panel—“Best Practices in Developmental Education” 2001 LADE Conference

Presenter:	Distance Education and Cooperative Learning 2001 Lade Conference
Guest Speaker:	“Motivating Young Scholars to Persist” New Freedom Missionary Church, July 2002
Presenter:	“Integrating Reading and Writing Skills for Adult Learners” LAPCAE Conference, June 2003
Presenter:	“FERPA Guidelines” Adult Education Retreat, April 2003
Presenter:	“FERPA Guidelines” Adult Education Conference, October 2003
Guest Speaker:	“Women and Discipline” Community Bible Baptist Church, October 2003
Presenter:	“The Influence of Violence Upon Academic Achievement Among African American First Time College Students” National Association of African American Studies, February 2009
“Presenter:	“The Influence of Violence Upon Academic Achievement Among African American First Time College Students” National Association of Asian Studies, March 2009
Presenter:	“Violence, Achievement, and African American College Students” National Association of African American Studies, February 2010
Presenter:	“Violence, Achievement, and African American College Students” National Conference for Black Studies (New Orleans, LA—March 2010)

## Workshops and Conferences Attended

National Association for the Education of Young Children (NAEYC)	
Atlanta, Georgia	2006
Chicago, Illinois	2007
Louisiana Head Start Association Conference	2006
Louisiana Head Start Association Conference	2007
Association of Children and Families (ACF)	2006



National State Improvement Grant (SIG) Conference Washington, DC	2003
National State Improvement Grant (SIG) Conference Washington, DC	2004
National State Improvement Grant (SIG) Conference Washington, DC	2005
LaSIG Statewide Conference Baton Rouge, Louisiana	2003, 2004, 2005
Louisiana Association for Developmental Education	1988
Louisiana Association for Developmental Education	1989
Remote Electronic Information Access Community Justice and Sustainable Community Building “Water Pollution and the Sustainability of Lake Kernan on Southern University’s Campus” “Environmental Racism: The Untold Story” Superfund Sites in South Louisiana “Water Pollution in South Louisiana”	1996
Environmental Issues and Policy Assessment	1998
Louisiana Association for Developmental Education Assessment and Evaluation I (professional developmental) Assessment and Evaluation II Assessment and Evaluation III	1990
Assessment and Evaluation IV Assessment and Evaluation V	1991
Blacks Against Drunk Driving Conference (BADD) “Mentoring Students and Student Teachers”	1992
“Motivating Reading Students”	1993
“Using Current Literature to Teach Reading”	1994
“Motivation/Self-Esteem: Impact on Student Performance”	1995
Students and Book Reviews “Preparing the Developmental Student for the 21 <sup>st</sup> Century” “Preparing At-Risk Youths to Meet the Demands of Society” Southern University Academy: Presentations by Scholars The National Conference on Academic Advising	1996 1997

Louisiana School-to-Work Conference  
 “Functional Context Education”  
 Southern Association of Colleges and Schools Conference  
 “Using Reform Techniques to Teach Developmental Mathematics”

Gender Equity in Vocational Education 1998  
 Southern Association of Colleges and Schools Conference

“Nontraditional Training for a New Millennium” 1999

Louisiana Academic Advising Association (LACADA)

Grantsmanship Workshop 1999  
 Presenter: Dr. Bagioko, Founder and Director  
 Timbuktu Academy, Southern University

“The 21<sup>st</sup> Century Community College Instructor”  
 Southern Association of Colleges and Schools Conference

“Partnering for Academic Success in the 21<sup>st</sup> Century” 2000  
 Louisiana Academic Advising Association  
 Louisiana’s National Literacy Summit 2000 Forum  
 Louisiana Association for Developmental Education Conference  
 Southern Association of Colleges and Schools Conference

“Excellence is Everybody’s Job” 2001  
 Presenter: Dr. John E. Roueche, Professor and Director  
 Community College Leadership Program  
 University of Texas at Austin

“Leading from the Middle”  
 Presenter: Dr. Jerry Sue Thornton, President  
 Cuyahoga Community College—Cleveland, Ohio

NISOD Conference (Austin, Texas)  
 Louisiana Association for Developmental Education Conference

Academic Systems (Electronic Learning)—Nicholls State  
 Using Blackboard  
 Presenter: Mr. Fedelis Owunta, Professor  
 Information Technology—BRCC

Using Blackboard  
 Presenter: Mr. Fedelis Owunta, Professor  
 Information Technology—BRCC

“BRCC at Our Best: Creating a Culture of Exceptional Customer Service”  
 Serving Our External and Internal Customers

## Creating a Quality Environment for Student Learning

### Using Blackboard

Presenter: Mr. Fedelis Owunta, Professor  
Information Technology—BRCC

### Using Blackboard

Presenter: Mr. Fedelis Owunta, Professor  
Information Technology—BRCC

### Using Blackboard

Presenter: Mr. Fedelis Owunta, Professor  
Information Technology—BRCC

2002

### “BRCC Technology Takes Flight”

Presenters: Academic Systems, Oracle, Cox, Novell, EMCO, SCT  
Statewide Articulation Committee on Developmental Education  
Sponsors: LADE and LA Board of Regents  
LSU at Alexandria

### “Meeting Student Needs and Exceeding Student Expectations in the EduCommerce Age”

Presenter: Dr. J. William Wenrich, President  
Dallas Community College District

### “Building a Learning College”

Presenter: Dr. George Boggs, CEO and President  
American Association of Community Colleges (AACC)

### “Writing Competencies for Course Syllabi”

“Analyzing Test Data to Improve Test Performance” (Southern University Laboratory  
School Conference (November 2008)

J.K. Haynes Teacher Preparation Conference (October 2009)

Louisiana Association for Colleges of Teachers Education Conference (October 2009)

Study Skills Workshop (Louisiana State University—October 2009)

“Violence and African American College Students” (National Association of African  
American Studies) February 2009

“The Influence of Violence Upon Academic Achievement Among African American  
College Students” (National Association of African American Studies) February 2012

“The Influence of Violence Upon Academic Achievement Among African American  
College Students” National Urban Education Conference, Jamaica (November 2014)

“Violence, Post-Traumatic Stress Disorder, and Academic Achievement (National  
Association of African American Studies) February 2015

## **Committees**

Curriculum Committee, Southern University Junior Division 1993-94  
General Assembly Committee, Southern University Junior Division 1988-96  
Standardized Test Committee, Southern University Junior Division 1990-96  
Disciplinary Committee, Southern University Junior Division 1996  
Disciplinary Committee, Southern University Junior Division 1997  
Chancellor's Roundtable, Baton Rouge Community College, 1998-2002  
Casey Family Program—Task Force  
Family Road—Committee Member  
Self Sufficiency Task Force—East Baton Rouge Housing Authority  
LADE Board  
LADE Membership Committee  
Planning Committee, BRCC  
Dean's Council, BRCC  
Academic Council, BRCC  
Curriculum Committee, BRCC  
Search Committees (all levels—chancellor to clerical positions), BRCC  
Strategic Planning Committee, BRCC  
Accreditation Committee, BRCC  
Retention Committee, BRCC  
Disciplinary Committee, BRCC  
Advisory Board for Academic Learning Center, BRCC  
Textbook Committee, BRCC  
Electronic Learning Committee, BRCC  
LaSIG Leadership Committee, LA Dept. of Education (LDOE), 2002-2005  
LDOE (LaSIG) Search Committee Chair, 2002-2005  
Gifted and Talented Over-representation/Under-presentation Committee, LDOE,  
EBR Head Start Advisory Committee  
Human Development Services (EBR) Director's Committee  
Head Start Search Committee  
Head Start Evaluation Team Leader  
People Achieving Community Empowerment (PACE) Director, Community Baptist Church  
Southern University (CoEAH) Curriculum Committee, 2008-present  
Education/Reading Advisory Council (Baton Rouge Community College), 2008-2002  
Special Education Redesign Committee, February 2010  
Alternative Education Redesign Committee, March 2010  
Curriculum and Instruction Curriculum Committee, August 2008-present  
College of Education, Arts and Humanities Leadership Team  
Southern University Strategic Planning Committee 2015

## **ESI-2000 Committee**

Science Advisory Board—Southern University (CEES)

## **Licensure and Certification**

Teaching Certificate--State of Louisiana  
Certified Reading Specialist  
Certified Program Evaluator  
Louisiana Insurance License (Type C)

## **Computer Literate**

Familiar with SAS and Qualpro Statistical Computer Software  
Microsoft Word  
Power Point  
Excel  
Access  
Word Processing and E-mail  
Banner Data Management System  
Experienced in construction, administration and evaluation of qualitative and quantitative instruments (data analysis)

## **Professional Organizations**

Member, Louisiana Association of Developmental Educators (LADE)  
Member, LADE Executive Council  
Member, American Educational Research Association (AERA)  
Member, Southwest Educational Research Association (SERA)  
Member, Capital Area Literacy Coalition (CALCO)  
Member, Association of Louisiana Evaluators (ALE)  
Secretary, Women in Management (WIM)  
National Association for the Education of Young Children (NAEYC)  
National Head Start Association  
Louisiana Head Start Association  
Phi Delta Kappa

## **Grant Writing Experience**

Louisiana State University  
Educational Opportunity Center (not funded)

Carl Perkins  
Single Parents, Displaced Homemakers, Single Pregnant Women Grant

JTPA  
Literacy and Computer Skills Grant

Baton Rouge Housing Authority

Grants tailored to meet needs of housing residents

ESI—2000                      Southern University Center for Energy & Environmental Studies

Community Improvement Grant, Capital Area Foundation

PACE Community Involvement (Baton Rouge Area Foundation)

National Association of Education Student Development Grant