

Blanche E. Page Smith

EDUCATION

Master of Public Administration (Joint Program)
Emphasis Area: Planning Analysis
Tennessee State University
University of Tennessee
Nashville, Tennessee
August, 1978

Bachelor of Arts
Political Science
Southern University
Baton Rouge, Louisiana
December 1974

WORK EXPERIENCE

1982 - Present

Director of Internship Program (6/91 - Present)
Assistant Professor (1988-Present)
MPA Internship Coordinator (1983-1991)
Instructor (1988-1982)
School of Public Policy and Urban Affairs
Southern University and A & M College
Baton Rouge, Louisiana 70813

Responsibilities: Coordinate internship activities for undergraduate and graduate students in both departments i.e. negotiate, organize, manage and monitor internship placement. Teach courses in the Departments of Political Science and Public Administration; Courses taught: American Government 200, Women in Politics 420, Seminar in Political Science 399, Internship 580 and 583; serve as the advisor to the Southern University Master of Public Administration Association (SUMPAA) and served as the Political Science Association advisor for four years; coordinate departmental/school's programs; chaired the Public Administration and Political Science Search Committees for departmental chairpersons; serve on departmental, school and university committees; served as the Jaguar (Yearbook) advisor from 1986-89 and oversaw a budget of \$95,000 plus and the 1986-87 book received recognition from the Columbia Scholastic Press Association.

Smith, Resume'
Work Experience Cont'd.
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September 1980 -
June 1981

Manager Trainee
Baptist Sunday School Board
Book Store Division
Nashville, Tennessee

Responsibilities: Related areas of managing store operations; personnel policies, administration, marketing and advertising, selling, handling customers' complaints, checking inventory, planning displays, ordering merchandise.

June 1978 -
September 1980

Education Program Analyst II
Tennessee Higher Education
Nashville, Tennessee

Responsibilities: Determined what information should be collected and how it should be used; designed proposed output tables, and maintained communication with the institution systems representatives; analyzed budgets, audited student's transcripts and in-house purchasing.

October 1977 -
August 1978

Graduate Assistant
Tennessee State University
Nashville, Tennessee

Project: Contracted by NASA to analyze techniques used by government agencies in managing indirect costs at aerospace firms.

Responsibilities: Developed survey instruments; determined the systems and techniques employed by the government and its effectiveness of each system; determined types of indirect cost reviews/studies conducted; determined types of data submitted to government for visibility purposes into actual and projected indirect cost performances; and developed alternate models for managing indirect cost.

Smith, Resume'
Work Experience Cont'd.
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June 1977 -
August 1977

Administrative Aid
NASA Lyndon B. Johnson Center
Research and Technology Procurement Department
Houston, Texas

Responsibilities: Preparing and negotiating contracts.

February 1975 -
December 1976

Adult Program Director and Assistant Bookkeeper
Foreman-Reynold YMCA
Lake Charles, Louisiana

Responsibilities: Planned programs, prepared annual budget, supervised NYC workers, interviewed prospective employees, coordinated Capital Building Fund efforts.

ORGANIZATIONS

American Society for Public Administration
National Conference of Black Political
Scientists
Phi Delta Kappa
Gamma Beta Phi Honor Society
Pi Sigma Alpha

REFERENCE

To be furnished upon request.