

2014-2015 RENEWAL APPLICATION FOR STUDENT ORGANIZATIONS
Southern University and A&M College - Office of Student Organizations and
Campus Involvement

****All student organization renewal forms will be reviewed and approved or remanded within 5-7 business days of application submission. All organizations are required to have and maintain a President, Vice-President, Treasurer, and Secretary; with each being required to have and maintain a 2.5 Cumulative Grade Point Average during their tenure. Please attach an additional sheet with a list of all additional members; include phone number, email address, and student numbers. **ALL ORGANIZATIONS ARE REQUIRED TO SUBMIT A MEETING AND ACTIVITIES CALENDER ON A MONTHLY BASIS OR WITHIN 3 DAYS OF ADDITION TO THE ACTIVITIES CALENDER.***

Name of Organization:

Advisor(s):

Type of organization (mark "X"):

Academic	Chartered	Greek	Honor
Multicultural	Political	Professional	Recreational
Res. Hall	Service	Special Interest	Sports
Spirit	Other (please specify)		

Purpose of the Organization:

Student Organization Website/Email/Facebook/Instagram/Twitter/Other

All approved student organizations are required to participate in the following:

- 1) Student Organization Council (Presidents only)**
- 2) Welcome Week (any member representation is acceptable)**
- 3) Student Organization Fair**
- 4) Big Buddy Thanksgiving**
- 5) 20 collective hours per semester of community service**

2014-2015 RENEWAL APPLICATION FOR STUDENT ORGANIZATIONS
Southern University and A&M College - Office of Student Organizations and
Campus Involvement

President's Name

Student ID#

Personal Email

SUBR Email

Phone #

Vice-President's Name

Student ID#

Personal Email

SUBR Email

Phone #

Treasurer's Name

Student ID#

Personal Email

SUBR Email

Phone #

Secretary's Name

Student ID#

Personal Email

SUBR Email

Phone #

Please attach a roster of ALL organization members on a separate sheet that includes the following:

Student Name

Student Number

Personal Email Address and SUBR Email Address

Phone Number

2014-2015 STUDENT ORGANIZATIONS ADVISOR CONTRACT
Southern University and A&M College - Office of Student Organizations and
Campus Involvement

******Advisors must be employed at a full 9 month faculty or 12 month staff position at Southern University and A&M College at Baton Rouge, LA on the Baton Rouge campus only. This excludes the SULC, SUSLA, SUNO, and the Ag Center (unless considered an Ag Center organization). Advisors signature signifies that he or she is aware of the responsibilities related to advising a student organization.***

ALL ORGANIZATIONS ARE REQUIRED TO SUBMIT A MEETING AND ACTIVITIES CALENDER ON A MONTHLY BASIS OR WITHIN 3 DAYS OF ADDITION TO THE ACTIVITIES CALENDER.

I, _____ am a Faculty or Staff employee of Southern University and A&M College and I agree to serve as an advisor to _____, an organization that is seeking official registration with the Office of Student Organizations and Campus Involvement.

I understand and agree to meet the following responsibilities

- 1) To be responsibly informed concerning the purposes and programs of the organization;**
- 2) To be reasonably informed concerning University policies and procedures governing student activities and student organizations;**
- 3) To attend and supervise, any event at which my presence is required, or find an appropriate substitute from amongst Southern University employees;**
- 4) To frequently attend the meetings of the organizations**
- 5) To require the organization to complete a program assessment form after each event that is to be turned into the Student Organization Office within 7 days of occurrence;**
- 6) To encourage members of the organization to assume responsibility for the effectiveness of their programs;**
- 7) To provide advice on the planning and implementation of events and activities;**
- 8) To provide continuity for the organization from year to year;**
- 9) To be willing as an advisor to accept telephone message or correspondence via University email regarding activities or announcements that should be conveyed to officers.**

Advisors Signature

Department/Office Location

Phone Number and Email Address