

Blackboard Integration - Student Guide

Instructors can create assignments in Blackboard that are integrated with portfolios and assignments in LiveText.

This guide will show students how to use the integration to submit assignments and see their results after they have been graded or assessed.

1. Log in to your Blackboard account and find the course assignment you wish to submit.
2. Your instructor will provide a link. In Figure 1, is the link is “Click to launch LiveText.” Click this link. Do not click on the title of the assignment.

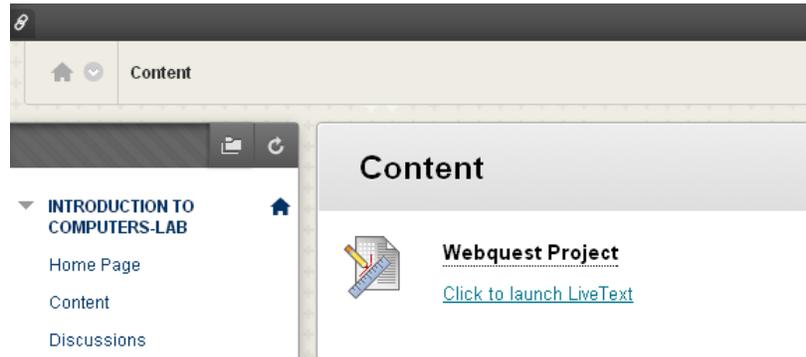


Figure 1

3. This link will take you to the submission page in LiveText for that assignment.
 - It is important to note that you **MUST** click on this link in order for your assignment grade to be posted in Blackboard. Do not log in to your LiveText account and submit the assignment without clicking this link or the grade will not be sent back, and you may not receive credit.
4. On the LiveText submission page under step 1, review any assignment details the instructor has provided as seen in Figure 2.

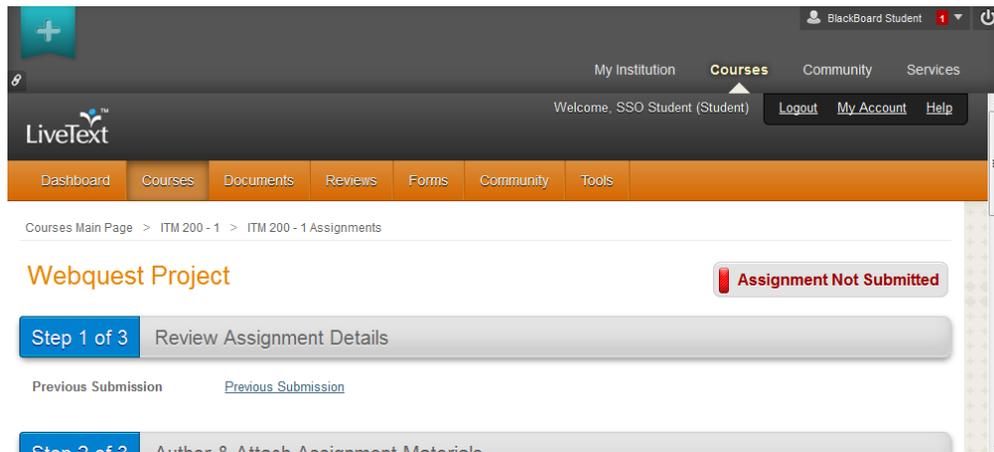


Figure 2

- Figure 3 shows the second step, where you will click to attach an existing file, LiveText document or upload a new file. Once you do that, click **Attach Selected Files**.

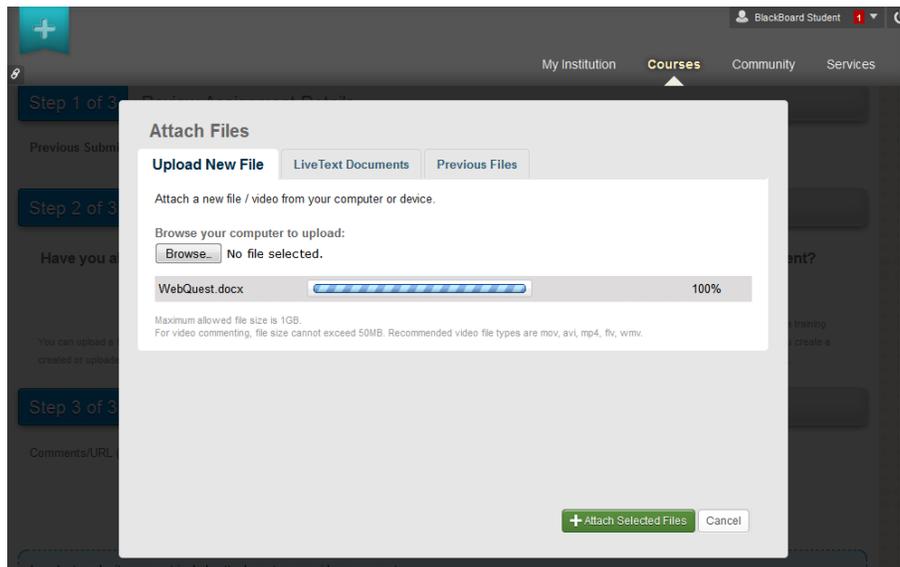


Figure 3

- For step 3 on the submission page, add any comments or additional URLs in the comment box if necessary and click **Submit Assignment**, as illustrated in Figure 4.

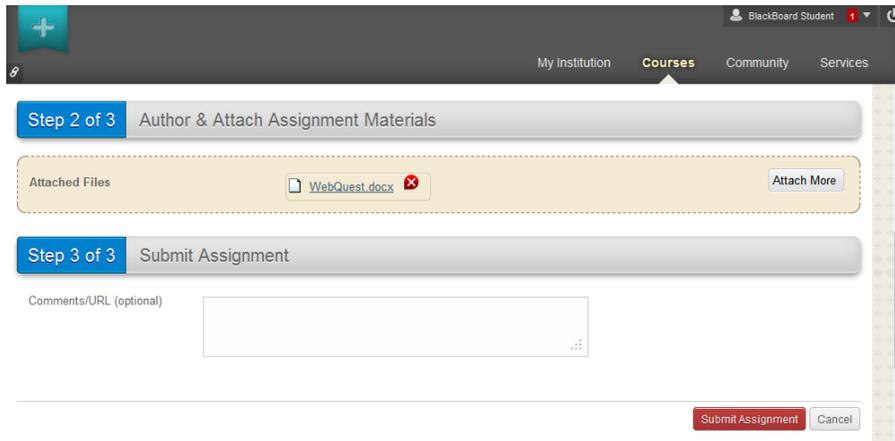


Figure 4

- After your instructor has submitted a grade, click on the assignment title in Blackboard to see the grade, as seen in Figure 5, or click the URL link to LiveText to see the grade and any additional comments, feedback, attachments or rubrics that were used, as illustrated in Figure 6.

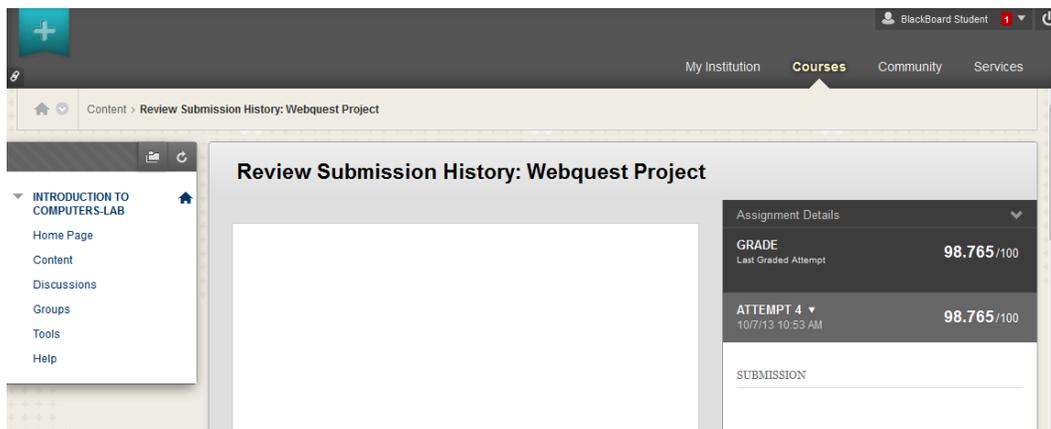
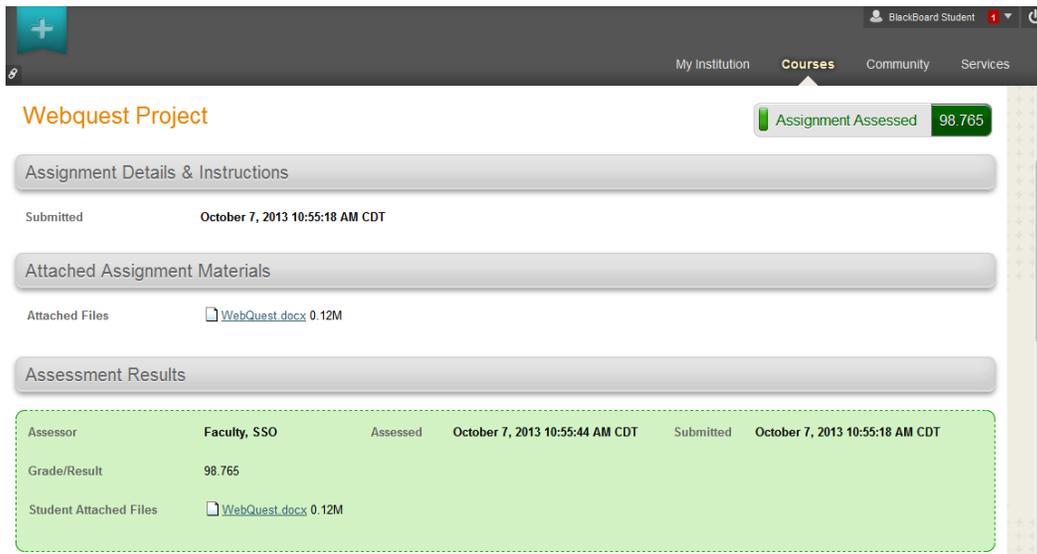


Figure 5



The screenshot shows a Blackboard interface for a student. At the top right, it says 'BlackBoard Student' with a dropdown arrow and a power icon. Below this is a navigation bar with 'My Institution', 'Courses', 'Community', and 'Services'. The main content area is titled 'Webquest Project' and features a green status box that says 'Assignment Assessed' with a score of '98.765'. There are three expandable sections: 'Assignment Details & Instructions', 'Attached Assignment Materials', and 'Assessment Results'. The 'Assessment Results' section is expanded and shows a table with the following data:

Assessor	Faculty, SSO	Assessed	October 7, 2013 10:55:44 AM CDT	Submitted	October 7, 2013 10:55:18 AM CDT
Grade/Result	98.765				
Student Attached Files	 WebQuest.docx 0.12M				

Figure 6