

STUDENT ADVISEMENT RECORD
COLLEGE OF SCIENCES AND ENGINEERING
 Southern University and A&M College at Baton Rouge

Student's Name

S-Number

Department/Major

Catalog Year

Transfer College/University (If Applicable)

- I. I have been advised to review and keep abreast of the contents of the Southern University Catalog, with emphasis on the section entitled, ADMINISTRATIVE REGULATIONS and COLLEGE OF SCIENCES AND ENGINEERING BACCALAUREATE DEGREE REQUIREMENTS, which includes information which is applicable to the student and to graduation requirements.
- II. I have been advised that after passing English 110 and 111, I am required to pass the WRITING PROFICIENCY EXAMINATION prior to applying for graduation and to use the Writing Laboratory located in W.W. Stewart hall as a resource to prepare for the examination.
- III. I have been advised that I am required to pass a DEPARTMENTAL COMPREHENSIVE EXAMINATION administered by my major department (or program) in order to graduate. I am responsible for consulting with the departmental chairperson, program leader or advisor relative to dates of administration of the examination, and with regard to preparation.
- IV. I have been advised that I am required to satisfy the Louisiana Board of Regents' COMPUTER LITERACY REQUIREMENT in order to graduate. To do this, I must:
 - ◆ Pass the Southern University Computer Literacy Examination; or
 - ◆ Pass Computer Science 105 or 290, OR an "approved" substitute (not more than five years old).
 - ◆ Note: Students who fail Computer Science 105 will not be allowed to take the Southern University Computer Literacy Examination.
- V. I have been informed that students who were first-time freshmen at any post-secondary institution on August 1, 1991, or at any time thereafter will be required to pass a three-credit hour course in AFRICAN AMERICAN EXPERIENCE before graduation. See catalog for details.
- VI. I am aware that students who were first-time freshmen at any post-secondary institution on August 1, 1991, or at any time thereafter will be required to complete a minimum of 60 clock hours of COMMUNITY SERVICE as one of the requirements for graduation. See catalog for details.
- VII. I have been informed that I must fulfill all of the basic requirements of the Board of Regents, to include at least (3) credit hours of PHILOSOPHY.
- VIII. I am aware that I must complete a six (6) credit hour sequence in a foreign language beginning with the 1993-1995 catalog. (*Science majors only*)
- IX. I am aware of the MENTOR PROGRAM and COUNSELING SERVICES on the campus.
- X. I will meet with my assigned faculty advisor each semester for academic advisement and counseling. Visits will be verified by affixing my initials to this Student Advisement Record.
- XI. I am aware that my application for graduation must be submitted to the Office of the Dean by the deadline date. It is my responsibility to be aware of the deadline date and to ensure timely scheduling of the completion of the application for graduation.
- XII. I am aware that the College of Sciences and Engineering sets a deadline for submission of applications for graduation, after which applications will not be accepted.
- XIII. I understand that applications for students who clearly do not meet requirements for graduation should not be submitted. However, in cases for which the student has an incomplete or missing grade with reasonable explanation, the application should be transmitted by the published College of Sciences and Engineering deadline.
- XIV. I am aware that if I should fail to graduate at the Graduation Convocation for which an application is filed, I must re-apply for the semester I plan to graduate.
- XV. I am aware that I must **register AND pay fees** during the semester of graduation.
- XVI. I am aware that a candidate for the baccalaureate degree must complete the last 30 semester hours of studies in residence at Southern University-Baton Rouge. See catalog for details.

