

Thelma Jones

Objective To serve as a financial consultant to not-for-profit organizations relative to accounting policies and procedures, systems implementation and reporting. Also, to serve as a part-time accounting instructor.

Experience **2006-Current Southern University-College of Business**
Baton Rouge, LA
Adjunct Professor

Teaches various accounting classes

2005-2006 City of Baker School Board
Financial Consultant

Prepared Accounting Procedural Manual for various accounting functions and advise management of corrective measurements to eliminate audit findings.

2004 Office of Statewide Reporting and Accounting Policy Baton Rouge, La
Account Analyst

Assisted with the preparation of the State of Louisiana Comprehensive Annual Financial Report

2000-2003 Louisiana Technical College Baton Rouge, La
Vice Chancellor of Financial and Administration

- Coordinated the merge of the ISIS Payroll System for 42 vocational technical school agencies to a single agency.
- Coordinated the revision of the chart-of-accounts on the ISIS Accounting System for 42 vocational technical campuses to meet fund accounting requirements.
- Converted 42 vocational technical schools from the governmental reporting model to AICPA's *College Reporting Model*.
- Developed training manual and trained accountants at 42 campuses on the *AICPA College Reporting Model*.
- Served as the financial functional lead in implementing the PeopleSoft Finance Systems-General Ledger, Accounts Payable, Purchasing, Billing and Receivable, Assets Management and Student Finance for four community colleges, one technical college and the board office.

1999-2000 Louisiana Community and Technical College System Baton Rouge, LA

Perkins Compliance Officer

- Established guidelines for monitoring Perkins Funds awarded to sub-recipients.
- Advised and trained sub-recipients on federal regulations.
- Performed monitoring activities of funds spent by sub-recipients.

**1997-1999 Grambling State University Grambling, LA
Controller**

- Coordinated the accounting activities which led to the university receiving a qualified audit opinion and placing university on its first rotating audit schedule.
- Served as the functional leader for the implementation of SCT's Banner Software System.

**1972-1999 Southern University Baton Rouge, LA
Bursar, Vice Chancellor of Administration, Accounting Supervisor and
Staff Accountants Positions**

- Supervised accounting activities
- Served as functional lead for the implementation of SCT Plus Systems

Education **1984-1985 Atlanta University Atlanta, Georgia**
MBA with a concentration in Accounting.

1969-1972 Southern University Baton Rouge, LA
Bachelor of Science with a major in Accounting

Certificate **1986 Certified Public of Accountant Louisiana**

References **Will be provided upon request**