

CREDIT TRANSFER AGREEMENT FORM

Please provide course descriptions and/or copies of catalogs from the institution (s) for transfer credit to be articulated. Please be advised that your course equivalencies will take at least 10-15 working days for processing. Each College / Department has to evaluate each transfer course.

PLEASE PRINT

Date _____ SS# _____ E-Mail _____

Name _____ Major _____

Address _____

City _____ State _____ Zip _____

Name of College/University _____

Class Standing _____ Session or Semester _____

Course(s) to be taken at transient institution / Southern University equivalent course(s)

COURSE PREFIX	COURSE NO.	COURSE TITLE	HRS.	COURSE PREFIX	COURSE NO.	COURSE TITLE	HRS.

*Semester hours will transfer equality.

Course that are equivalent to or substitute for course at Southern University will transfer as long as the transient institution is accredited, and you have received prior permission from the appropriate department to take the courses as a transient student. Grades and quality point earned in these courses will be figured in the Cumulative Grade Point Average at Southern University. It is your responsibility at the end of the term to request an official transcript be sent to Southern University.

Student's Signature

Date

Academic Advisor/Counselor

Date

College/School Dean

Date

Registrar

Date