

## **Committees of the Electrical & Computer Engineering Department 2026-2028**

**ECE Program Departmental Committees** are responsible for evaluating program's strengths and weaknesses and addressing any shortcomings so that ECE continues to operate effectively. These committees are also charged with providing a complete description of how ECE satisfies requirements for all ABET criteria.

**ECE Advisement Committee** is responsible for ensuring that advisement procedures are implemented and fully documented and that an overall system is in place to meet accreditation assessment requirements.

*Committee Members:*

1. Dr. Zhengmao Ye, Chair
2. Dr. Hamid Majlesein
3. Dr. Davoud Arasteh
4. ECE Student- (IEEE or Eta Kappa Nu)

**ECE Editorial Committee** is responsible for managing department related newsletters, announcements and advertisements, through social media, posters, and so on.

*Committee Members:*

1. Dr. Davoud Arasteh, Chair
2. Dr. Fred Lacy
3. Dr. Zhengmao Ye
4. ECE Student- (IEEE or Eta Kappa Nu)

**ECE Assessment Committee** is responsible for ensuring the outcomes assessment processes are fully implemented and that an overall system is in place to meet the accreditation assessment requirements. (B.1, 2, 3, 4).

*Committee Members:*

1. Dr. Radian Belu, Chair
2. Dr. Jiecai Luo
3. Dr. Yasser Ismail
4. Dr. Abolfazl Amini
5. ECE Student- (IEEE or Eta Kappa Nu)

**ECE Curriculum Committee** is responsible for ensuring that curricular objectives and content as well as cooperative education meet the ABET criteria (I.C.2, I.C.3, B-9), and any new changes of course syllabi).

*Committee Members:*

1. Dr. Jiecai Luo, Chair
2. Dr. Abolfazl Amini
3. Dr. Fred Lacy
4. Dr. Davoud Arasteh
5. ECE Student- (IEEE or Eta Kappa Nu)

**ECE Design Committee** is responsible for senior design projects, facilities, institutional support and financial resources.

*Committee Members:*

1. Dr. Yasser Ismail, Chair
2. Dr. Fred Lacy
3. Dr. Radian Belu
4. ECE Student - (IEEE or Eta Kappa Nu)

**ECE Undergraduate Advisory Committee** is responsible for reviewing course proposals, supervising the student societies (IEEE, Eta Kappa Nu, and so on), providing guidelines to undergraduate students in the department. The Undergraduate Advisory Committee will inform students about degree requirements.

Committee Members:

1. Dr. Hamid Majlesein, Chair
2. Dr. Fred Lacy
3. Dr. Radian Belu
4. Dr. Yasser Ismail

**ECE Graduate Advisory Committee** is responsible for approving graduate student admission application and providing guidelines to graduate students in the department prior to the formation of the students' Advisory Committee. The Graduate Advisory Committee will inform students about degree requirements.

Committee Members:

1. Dr. Fred Lacy, Chair
2. Dr. Hamid Majlesein
3. Dr. Zhengmao Ye
4. Dr. Davoud Arasteh

**ECE Ph.D Program Collaboration and Planning Committee** is responsible for academic collaboration with the existing Ph.D programs at SU and other institutions, as well as planning details and providing guidelines for the potential Ph.D program in ECE – the inaugural engineering Ph.D program at SU.

Committee Members:

1. Dr. Davoud Arasteh, Chair
2. Dr. Jiecai Luo
3. Dr. Zhengmao Ye

**ECE Lab Maintenance Committee** is responsible of maintaining laboratory equipment, setting up new laboratories and doing preventive maintenance.

Committee Members:

1. Mr. Alfred Sarkodee-Adoo, Chair
2. Dr. Yasser Ismail
3. Dr. Davoud Arasteh
4. Dr. Abolfazl Amini
5. ECE Student- (IEEE or Eta Kappa Nu)

**ECE Undergraduate Student Grievance Committee** is responsible for hearing those Undergraduate student grievances related to faculty misconduct in the performance of his or her duties in an instructional setting in which, in the judgment of the Committee itself, there were significant irregularities or errors in applying School procedures.

Committee Members:

1. Dr. Abolfazl Amini, Chair
2. Dr. Yasser Ismail
3. Dr. Radian Belu
4. Dr. Jiecai Luo

**ECE Graduate Student Grievance Committee** is responsible for hearing those student grievances related to faculty misconduct in the performance of his or her duties in the timeline of thesis works, as well as any potential disagreement arisen from the thesis defense and project defense in applying school procedures.

Committee Members:

1. Dr. Zhengmao Ye, Chair
2. Dr. Jiecai Luo
3. Dr. Hamid Majlesein
4. Dr. Yasser Ismail

**ECE Tenure and Promotion Committee** is responsible for evaluating application for retention, tenure and promotion based on the guidelines set.

*Committee Members:*

1. Dr. Jiecai Luo, Chair
2. Dr. Radian Belu
3. Dr. Fred Lacy
4. Dr. Abolfazl Amini

***ECE Department Council Committee*** is responsible for reviewing and making recommendations on such matters as departmental academic policies, faculty-student relations, equipment, and budgetary priorities.

*Committee Members:*

1. Dr. Abolfazl Amini, Chair
2. Dr. Zhengmao Ye
3. Dr. Hamid Majlesein
4. ECE Student- (IEEE \*or Eta Kappa Nu)

***ECE Representative for the CSE Faculty Leadership Council*** is responsible for is responsible for promoting shared governance, advising administration on policy, managing academic standards, overseeing curriculum, and representing faculty interests to university dean or senate.  
*Committee Member:*

1. Dr. Radian Belu

***ECE Representative for the CSE Tenure and Promotion Committee*** is responsible for evaluating application for retention, tenure and promotion based on the guidelines set.  
*Committee Member:*

1. Dr. Hamid Majlesein

***ECE Department Hiring Committee*** is responsible for submitting the necessary paperwork, reviewing credentials of potential employees, interviewing applicants, and recommending a candidate for an open position within the department.

*Committee Members:*

1. Dr. Fred Lacy, Chair
2. Dr. Radian Belu
3. Dr. Yasser Ismail
4. Dr. Hamid Majlesein
5. Dr. Zhengmao Ye
6. Dr. Jiecai Luo
7. Dr. Davoud Arasteh
8. Dr. Abolfazl Amini

***ECE Department Student Recruiting / Outreach Committee*** is responsible for contacting potential ECE students and participating in events that involve recruiting these students to ECE program.

*Committee Members:*

1. Dr. Yasser Ismail, Chair
2. Dr. Radian Belu
3. Dr. Fred Lacy
4. Dr. Jiecai Luo
5. Dr. Hamid Majlesein
6. Dr. Zhengmao Ye
7. Dr. Abolfazl Amini
8. Dr. Davoud Arasteh