

EVALUATION REPORT & COUNSELING RECORD

1. Name (Last, First MI suffix)		2. Rank MIDN 1st Class		3. Company - Platoon / Squad Battalion Staff N/A	
4. Occasion For Report <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Midterm		5. Date of Report		6. Type of Report <input type="checkbox"/> Regular <input type="checkbox"/> Special	
7a. PRT/PFT Date Excellect Medium		7b. Ht / Wt <input type="checkbox"/> WS <input type="checkbox"/> NS	8. Sail Qualification <input type="checkbox"/> None <input type="checkbox"/> A <input type="checkbox"/> B	9. Swim Qualification <input type="checkbox"/> None <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd	Date
10a. Duties Assigned:		10b. Major:			
11. Honors/Awards					
For Mid-term Counseling Use. (When completing Evaluation, enter 12 and 13 from counseling record). Have Member sign block 14 as well as block 28.					
12. Date Completed		13. Signature of Counselor		14. Signature of Individual Counseled	
PERFORMANCE TRAITS: 1.0 – Below standards / not progressing or UNSAT in any one standard; 2.0 – Does not meet all 3.0 standards; 3.0 – Meets all 3.0 standards; 4.0 – Exceeds most 3.0 standards; 5.0 – Meets overall criteria and most of the specific standards for 5.0. Standards are not all inclusive.					
PERFORMANCE TRAITS	1.0* Below Standards	2.0 Progressing	3.0 Meets Standards	4.0 Above	5.0* Greatly Exceeds Standards
15. Equal Opportunity: Fairness, respect for Human Worth. Midterm <input type="checkbox"/> NOB <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Displays personal bias or engages in harassment - Lacks respect for EO objectives - Interferes with order and discipline by disregarding rights of others <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Always treats others with fairness and respect - Does not condone bias or harassment in or out of the Battalion - Positively contributes to Unit morale and cohesiveness <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Admired for fairness and human respect - Ensures a climate of fairness and respect for human worth - Leader and model contributor to Unit cohesiveness and morale <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
16. Organizational Support: Contributions towards team building and team results. Communication skills. Midterm <input type="checkbox"/> NOB <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Creates conflict, unwilling to work with others, puts self above team - Fails to understand team goals or teamwork - Does not take direction well - Finds excuses to get out of Battalion activities <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Reinforces other's efforts, meets personal commitments to team - Understands team goals, employs good teamwork techniques - Accepts and offers team direction - Will volunteer if asked to <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Team builder, inspires cooperation and progress - Talented mentor, focuses goals and techniques for team - The best at accepting and offering team direction - Volunteers for almost everything <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
17. Military Bearing / Appearance, Physical Fitness Midterm <input type="checkbox"/> NOB <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Unsatisfactory demeanor or conduct - Consistently unsatisfactory appearance - Unable to meet one or more physical readiness standards <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Excellent personal appearance - Excellent demeanor or conduct - Complies with physical readiness program, within all standards <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Exemplary personal appearance - Exemplary demeanor or conduct - Excellent or outstanding PRT. A leader in physical readiness <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
18. Character, Conduct: adherence to Navy Core Values Midterm <input type="checkbox"/> NOB <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Fails to live up to Navy Core Values: Honor, Courage, and Commitment - Frequently corrected due to inappropriate behavior <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Always lives up to Navy Core values: Honor, Courage, and Commitment - Always behaves correctly <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<ul style="list-style-type: none"> - Exemplifies Navy Core Values: Honor, Courage, and Commitment - Personal behavior clearly marks member as superior <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

EVALUATION REPORT & COUNSELING RECORD (Cont'd)

PERFORMANCE TRAITS	1.0* Below Standards	2.0 Progressing	3.0 Meets Standards	4.0 Above	5.0* Greatly Exceeds Standards
19. Mission Accomplishment, Academic effort, Initiative: Taking initiative, planning, prioritizing, achieving goals.	<ul style="list-style-type: none"> - Lacks initiative - Unable to plan or prioritize - Fails to get the job done - Sets unrealistic or unchallenging goals - Academic performance has caused member to receive a PRB <p>Midterm NOB <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<ul style="list-style-type: none"> - - - - - <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<ul style="list-style-type: none"> - Takes initiative to meet goals - Plans/prioritizes effectively - Always gets the job done - Academic achievement clearly demonstrates effort <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<ul style="list-style-type: none"> - - - - <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<ul style="list-style-type: none"> - Develops innovative ways to accomplish goals - Plans/prioritizes with exceptional skill and foresight - Gets the job done earlier and better than expected - Sustained superior effort - Significant upward trend over previous semester <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>
20. Leadership/ Followership, Management: Organizing, Motivating and Developing others to accomplish goals	<ul style="list-style-type: none"> - Fails to motivate, train or develop subordinates - Fails to organize, creates problems for subordinates - Lacks the ability to cope with or tolerate stress <p>Midterm NOB <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<ul style="list-style-type: none"> - - - <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<ul style="list-style-type: none"> - Motivates, trains and develops subordinates well - Organizes successfully, solves problems as they occur - Performs well in stressful situations <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<ul style="list-style-type: none"> - - - <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>	<ul style="list-style-type: none"> - Inspiring motivator and trainer - Superb organizer, great foresight, gets ahead of problems - Perseveres through the toughest challenges <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p>
21. Growth Potential: Below Standards	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Progressing <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Meets Standards <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Above Standards <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Exceeds Standards <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
22. Billet Recommendation: MIR					
23. Comments on Performance (Primary Evaluator)					
Primary Evaluator:					
24. Comments on Performance (Secondary Evaluator)					
Secondary Evaluator:					
25. Comments on Performance (Officer/Instructor)	Academic Term GPA _____ Overall Aptitude Grade _____				
Instructor Signature					
26. Member Ranking	NOB	Bottom Tier	Fourth Tier	Middle Tier	Second Tier
Individual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Summary	N/A				
27. Signature of Commanding Officer	28. Signature of Member Evaluated			Statement Provided <input type="checkbox"/>	