**Southern University Naval ROTC Cross-Registration**

**Instructions for LSU Students Fall 2015**

If you are a student at Louisiana State University, you will be required to cross-enroll with Southern University for your Naval Science courses. See the instructions below to properly register for these classes.

1. Acquire a Cross-Registration form. It’s officially titled, “Inter-Institutional Cooperative Program” and is available at the Southern University NROTC website (Incoming Freshman), the SU Registrar’s Office, from a UCFY academic advisor, or from the LSU Registrar’s Office.

2. Fill out the cross-registration form. Blocks 1-10 are self-explanatory. Block 11 is where you put the courses you want to register for. WRITE NEATLY.

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| --- | --- | --- | --- | --- | --- | --- |
| Dept | Course Title | Course No. | Section | Hrs Credit | Time & Days | Building & Room Number |
| NAVS | Naval Laboratory | 100 | 01 | 1 | T 0600-0650 | T.T. Allain 313 |
| NAVS | Introduction to Naval Science | 101 | 01 | 3 | TR 0800-0930 | R E McNair 204 |

NOTE: To account for the commute between Southern and LSU, DO NOT register for any classes that start before 1030 on Tuesdays or Thursdays. This will give you enough time to drive to LSU, find parking, and walk to class.

3. Fill out blocks 12-14 and sign where indicated.

4. Take your signed cross-registration form to the dean of your college at LSU (College of Sciences, College of Engineering, College of Business, etc) and ask the dean sign the cross-registration form.

5. Make three copies of your signed cross-registration form. Give two copies to Doug Villien at the LSU Registrar’s Office. Keep one copy for yourself as proof of registration.