

**DEPARTMENT OF REHABILITATION AND DISABILITY STUDIES
SOUTHERN UNIVERSITY**

REHB 361 VOCATIONAL EVALUATION IN REHABILITATION

COURSE OVERVIEW:

Students will be required to learn the principles of the major vocational evaluation and assessment systems such as TOWER, JEVS, SINGER, MICRO TOWER, VALPAR, and LIFECORP, and SNAPSHOT as they apply to the assessment of vocational potential of persons with disabilities. The theory and pragmatic issues of work sample development, criterion reference testing, time study techniques, job analysis techniques and evaluations report preparation will be presented. Students will develop an in-depth knowledge of VALPAR system evaluations and how they relate to Department of Labor Worker Qualification Profile (WQP) report writing, and various “hard copy” job search materials, such as the DOT, OOH, and Handbook for Analyzing Jobs. Student will develop and demonstrated knowledge of O’Net and its use on the internet. Students will be required to demonstrate proficiency at administration, interpretation and report writing of vocational evaluation.

OBJECTIVES:

On completion of the course, the students will acquire:

1. A demonstrated proficiency with Work Evaluation
2. Components (work samples), computerized evaluation and will complete at least one vocational evaluation.
3. A working knowledge of the various vocational evaluation theories, processes, and practices with a focus on assessment procedures for persons with disabilities.
4. An understanding of the “role and functions” of the Vocational Evaluation Specialist with a focus on competencies and job performance skills as defined by CCWAVES, the credentialing body.
5. An understanding of the meaning of work behavior, techniques of behavioral observation, and methods of rating behaviors.
6. An understanding of job analysis, the use of the DOT, OOH and GOE, and other sources of occupational information about jobs in the competitive labor market.
7. A demonstrated proficiency in the interpretation of vocational evaluation data, the planning of a vocational evaluation, and the use of an evaluation unit for persons with

work disabilities.

8. A working knowledge of various computerized approaches in vocational assessment and evaluation and the use of such commercially prepared data in the evaluation report.

TEXTS and References:

Pruitt, W. (1986). Vocational Evaluation (2nd Ed.) Materials Development Center, University of Wisconsin-Stout, Menominee, WI.

U. S. Department of Labor. (1972). Handbook for Analyzing Jobs. U. S. Government Printing Office. Washington, D. C.

Stanford, E., & Roessler, R. (1995). Foundation of the Vocational Rehabilitation Process. ProED. Austin: TX.

Siefker, J. M. (1992). Vocational Evaluation in the Private Sector, Materials Development Center, University of Wisconsin-Stout. Menomonee, WI.

U. S. Department of Labor. (1977). Dictionary of Occupational Titles (74th Ed.). U. S. Government Printing Office. Washington, D. C.

Bolton, B. F. (2001). Handbook of Measurement and Evaluation in Rehabilitation (3rd Ed.). Aspen, Gaithersburg, MD

COURSE REQUIREMENTS:

Laboratory evaluation and experiences are a critical part of the course. Students will be required to complete job analyses and access the internet O'Net site for information concerning vocational evaluation. Students will complete 8 commercial work samples, for 30% of the final grade. Students will be required to abstract 10 articles on vocational evaluation (10%). Attendance will make up 10% of the course. The last 50% of the course grade will be made up of mid-semester and final examinations.

GRADING CRITERIA:

The students will be graded on total points with top total being A and natural break between letter grades. Explained in detail first class meeting.

INSTRUCTOR:

Michael W. Welch, Ed. D., CVE

Office: 303 (VEWA Lab) Blanks Hall

Southern: 771-2667

Mobile: 614-0407

Home: 275-5590

E-mail: mikewelch01@cox.net

OFFICE HOURS:

1 p.m. to 2 p.m. Monday-Thursday

CLASSROOM: Room 303 Blanks Hall

ADMINISTRATIVE REQUIREMENTS

Students are expected to attend all class sessions, take all examinations, participate in all class activities, and complete all class assignments. All assignments must be submitted no later than a given date set by the instructor.

ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

The Office of Students with Disabilities located in Room 239 Blanks Hall. Please contact Ms. Patricia Hebert, Director for accommodation needs; Phone: 771-3950; Fax: 771-2959; and email: patricia.hebert@subr.edu.

LiveText Subscription

Southern University and A&M College-Baton Rouge has entered into partnership with LiveText, Inc. to provide online academic resources for student collaboration and learning outcomes assessment. Therefore, all students enrolled in this course are required to purchase a subscription from LiveText, Inc. through the Southern University Bookstore. LiveText, Inc. provides students with the electronic tools and services needed to serve them in their courses and in their career or academic pursuits beyond graduation.

LiveText is a dynamic tool that will enable you to:

- Create Electronic Portfolios for storing and displaying coursework for use anytime and anyplace;
- Share your résumés, professional portfolios and virtually any projects that can be photographed, video recorded, and uploaded to prospective employers and others who need or want to know about your accomplishments;
- Engage in discussion boards with other students, exchange feedback, and create study groups and other types of social networks.

- Complete assignments in key/required courses where LiveText has been embedded (without LiveText, you will not be able to complete these assignments).
- Create a complete record of your academic career that is malleable and easily accessible.
- Engage in developing a results driven culture of assessment at Southern University.
- Participate in a process that will allow for data-driven curricular improvements that foster improved student learning and performance.

LECTURES:

Week 1. Introduction to Vocational Evaluation

Week 2. Development of Strategies for Work Sampling, Screening and Testing

Week 3. Job Analysis and Task Analysis (Method Time Measurement)

Week 4. Various Commercial Approaches to Vocational Tasks/Job Analyses

Week 5. Worker Qualification Profile

Week 6. VALPAR, LifeCorp Product Network, Career Assessment

Week 7. Prescreening/Work History i.e., Transferable Skills

Week 8. Vocational Evaluation Planning

Mid-Semester Examination as per the university schedule

Week 9. Vocational Evaluation I - Screening Devices

Week 10. Vocational Evaluation II - Work Samples

Week 11. Vocational Evaluation III - Industrial Testing - Employment Services

Week 12. U. S. Department of Labor Database Analysis/ O'Net and DOT.

Week 13. Collective Profile Analysis

Week 14. Job Analysis and Local Job Banks

Week 15. Future Trends: O'Net

Final Examination as per the university schedule