

**Southern University and A & M College**  
**College of Nursing and Allied Health**  
**Department of Rehabilitation and Disability Studies**  
**Clinical Rehabilitation Counseling Program (CRCP)**

**I. Descriptive Information:**

- a. **Course Number:** REHB 591 and REHB 592
- b. **Course Title:** Clinical Internship I and Clinical Internship II
- c. **Credit Hours:** 3.0
- d. **CIP CODE:** 512310
- e. **Intended Audience:** Graduate students in Clinical Rehabilitation Counseling and Allied Health Disciplines who have completed first three semesters of course work (30 credit hours).
- f. **Method of Delivery:** This course will be delivered face-to-face for students in Baton Rouge simultaneously for students living elsewhere online via Zoom. The method of delivery will employ a variety of methods of instruction including the following: student presentation of weekly internship experience in the class, student-teacher interaction, role play simulated counseling sessions, student presentation of video-audio of counseling session with clients.
- g. **Prerequisites:** Admission to a graduate program in counseling and completing first three semester of courses: REHB 501, 502, 510, 580, 564, 514, 515, 581, 504, and 590.

**II. Catalog Description**

The student is eligible for Clinical Internship upon completion of first three semester of courses (30 hours). This supervised clinical experience is acquired in REHB 591 Clinical Internship I 300 clock hours in Fall and REHB 592 Clinical Internship II of 300 clock hours Spring, a total of 600 hours in the second year of the curriculum. It is designed to provide students with the first formal opportunity to utilize the knowledge acquired through course work. The internship site is selected, in consultation with the faculty supervisor, from a list of accredited agencies serving consumers with a variety of disabilities, especially those from culturally diverse backgrounds. The Clinical Internship Manual delineates the requirements, responsibilities, stages of internships and other pertinent details. Pre-requisite: The student must demonstrate knowledge, skills, competencies, ethical conduct and professionalism conducive to serving people with significant disabilities before being permitted to enroll.

**III. CACREP Content Areas:**

The Graduate Program in Clinical Rehabilitation Counseling adheres to standards set forth by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). CACREP defines an Internship as “a distinctly defined, post-practicum, supervised clinical

experience in which the student refines and enhances basic counseling or student development knowledge and skills, and integrates and authenticates professional knowledge and skills related to program objectives” (pp. 42).

Clinical Internship is a required Course.

**Throughout this syllabus, this course addresses professional counseling requirements for CACREP including subsections E, J. – M. of section 3: Professional Practice, which states:**

E. In addition to the development of individual counseling skills, during either the practicum or internship, students must lead or co-lead a counseling or psychoeducational group.

J. After successful completion of the practicum, students complete 600 clock hours of supervised counseling internship in roles and settings with clients relevant to their specialty area.

K. Internship students complete at least 240 clock hours of direct service.

L. Internship students have weekly interaction with supervisors that averages one hour per week of individual and/or triadic supervision throughout the internship, provided by (1) the site supervisor, (2) counselor education program faculty, or (3) a student supervisor who is under the supervision of a counselor education program faculty member.

M. Internship students participate in an average of 1½ hours per week of group supervision on a regular schedule throughout the internship. Group supervision must be provided by a counselor education program faculty member or a student supervisor who is under the supervision of a counselor education program faculty member.

### **CACREP standards section 5.D. Clinical Rehabilitation Counselor**

#### **3: Practice**

- a. Diagnostic interviews, mental status examinations, symptom inventories, psychoeducational and personality assessments, biopsychosocial histories, assessments for treatment planning, and assessments for assistive technology needs
- b. Career- and work-related assessments, including job analysis, work site modification, transferrable skills analysis, job readiness, and work hardening
- c. Strategies to advocate for persons with disabilities
- d. Strategies for interfacing with medical and allied health professionals, including interdisciplinary treatment teams
- e. Strategies to consult with and educate employers, educators, and families regarding accessibility, Americans with Disabilities Act compliance, and accommodations

#### **IV. Student Learning Outcomes:**

##### **CACREP Knowledge and Skill Outcomes:**

1. To gain first-hand experience in a rehabilitation setting and direct contact with persons with disabilities, including consumers of diverse ethnicity;
2. To understand the roles and functions of the Clinical Rehabilitation Counselor;
3. To understand the structure and functions of a rehabilitation agency;
4. To gain direct experience regarding the dimensions of the counselor-client relationship;
5. To merge academic training with practical experience;
6. To gain experience as a professional individual;
7. To gain confidence in application of skills;
8. To obtain means of evaluating strengths and weaknesses as a professional;
9. To gain knowledge on the utilization and integration of community resources in case development; and
10. To work in an environment in which he or she may practice skills while receive feedback from trained practitioners.

#### **V. Required Texts and Readings:**

Sweitzer, H. F., & King, M. A. (2014). *The successful internship: Personal, professional, and civic development in experiential learning* (4<sup>th</sup> ed.). Belmont, CA: Brooks/Cole Cengage Learning

- Clinical Internship Manual
- Download copies of Codes of Ethics:

American Counseling Association

<https://www.counseling.org/resources/aca-code-of-ethics.pdf>

Commission on Rehabilitation Counselor Certification:

[https://www.crcrcertification.com/filebin/pdf/CRCC\\_COE\\_1-1-10\\_Rev12-09.pdf](https://www.crcrcertification.com/filebin/pdf/CRCC_COE_1-1-10_Rev12-09.pdf)

- Students will be provided current articles related to the course.

#### **VI. CACREP Faculty:**

Madan Kundu, Ph.D., FNRCA, CRC, NCC, LRC  
Chair and Professor,

Department of Rehabilitation and Disability Studies,  
Clinical Rehabilitation Counseling Program (CRCP)  
Room: 231 Blanks Hall, Southern University, Baton Rouge, LA 70813  
Telephone: 225-771- 2325, Fax: 225-771-2293  
Email: kundusubr@aol.com  
Office Hours: by appointment

**Class:** Thursday 2:00 PM – 4:50 PM

## **VII. Method of Instruction**

In addition to the 300 hours of internship experience in Fall and Spring, the student must attend all scheduled class meetings. These class meetings will consist of class discussion on weekly internship report, sharing of each student's internship experience in the class and learning from each other experiences, role playing, and sharing of video-audio of counseling sessions and receive feedback from the fellow classmates and the faculty to further improve counseling skills.

## **VIII. Student Performance Evaluation Criteria**

### **A. Academic Requirements:**

The students, faculty and agency supervisor will follow the Clinical Internship Manual to meet the requirements of the class.

### **B. Internship**

A student intends to take REHB 591 Clinical Internship I or REHB 592 Clinical Internship II must write a rationale for internship in the preceding semester and submit to the Faculty Supervisor for guidance. A site for internship will be selected in joint collaboration of the prospective intern, faculty supervisor, and the agency supervisor. If a memorandum of understanding or contract needs to be developed and official agreement needs to be signed, these activities must be completed at the preceding semester. This will allow the students to begin and complete internship experience in a timely manner.

### **C. Log of Hours**

Each student will fill out a weekly log documenting the hours at the Internship site. This log *must be filled out weekly and* brought with you to each class meeting for instructor to check.

### **D. Weekly Summary and class participation**

Each student will complete a Weekly Internship Report detailed in the internship manual. The report must be signed by the agency supervisor and submitted in Moodle each week.

Each student will present his/her weekly experience in the class and receive feedback from the peer and faculty supervisor.

## **E. Evaluation Forms**

Evaluation forms in the Clinical Internship Manual for internship supervisor to evaluate student performance and intern students to evaluate the agency.

## **F. Expectations of Confidentiality During Classroom Activities:**

A) The process of learning to be a counselor often involves sharing personal anecdotes. In general, the content of our classroom lectures, individual/triatic supervision, email correspondence, and phone/Zoom conversations are confidential. Confidentiality within the classroom setting is a shared responsibility of all students and instructors. Confidentiality within the classroom setting is based on mutual trust and respect. All students agree not to disclose to anyone outside of the classroom any personal information that is learned as the result of participation in the classroom activities. Students agree not to disclose any information that may identify another student.

B) Limits to confidentiality include, but are not limited to, treatment of a client that violates the legal or ethical standards set forth by government agencies and the Code of Professional Ethics for Rehabilitation Counselors (included in your Practicum Manual) as well as any information that may be pertinent to student's capacity to be a rehabilitation counselor.

## **G. LiveText:**

LiveText is a dynamic tool that will enable you to:

- Create Electronic Portfolios for storing and displaying coursework for use anytime and anyplace;
- Share your résumés, professional portfolios and virtually any projects that can be photographed, video recorded, and uploaded to prospective employers and others who need or want to know about your accomplishments;
- Engage in discussion boards with other students, exchange feedback, and create study groups and other types of social networks.
- Complete assignments in key/required courses where LiveText has been embedded (without LiveText, you will not be able to complete these assignments).
- Create a complete record of your academic career that is malleable and easily accessible.
- Engage in developing a results driven culture of assessment at Southern University.
- Participate in a process that will allow for data-driven curricular improvements that foster improved student learning and performance.

**F. Moodle:** All students must subscribe to the Moodle site for this course. Supplemental materials, discussion boards, study and review questions, etc. will be managed via this site.

## **Evaluation of Students:**

**A) Rationale for Internship – Pass/Fail****B) Weekly Summary Report – 150 points**

As a part of the internship experience, each student will keep a weekly summary report or journal for each week of the internship. These entries should be an *opportunity for reflection*.

For example, write about questions you have, things you do not understand, things you see that you think could be done differently, things that make you angry, things that you like, things that happen to reinforce your decision to work in this field and things that happen that make you question your decision to work in this field, etc. Discuss how the internship experience is developing you as a future practitioner.

*All* students are expected to complete the weekly report entries. Even if class is not scheduled to meet, students are still expected to submit a report entry via Moodle, for a total of 15 entries for the semester.

Summary report entries should be approximately *one to two (1-2) pages* in length and should follow APA guidelines (6th ed.) i.e., Double-spaced, 12pt. Times New Roman font with YOUR NAME in the header section.

**C) Weekly Verification of Hours/Practicum – 150 points**

Hour logs signed by your site supervisor will be uploaded to Moodle each week.

**D) Case Selection Presentations – 100 points (10 points per case)****E) Agency Evaluation:****TOTAL COURSE GRADING SCALE:**

A	90-100%	360-400
B	80-89%	320-359
C	70-79%	280-319
D	60-69%	240-279
F	0-59%	239-below

The student will need to submit original copies of the rationale for Internship, the hour log, copies of weekly summaries/journals, and evaluation forms.

**IX. Disability Accommodations Policies and Procedures**

If a student needs academic accommodation, please identify those needs. It is the responsibility

of the student to seek available assistance at the University and to request reasonable accommodations. Students with disabilities are encouraged to contact the instructor to discuss their individual needs for accommodations at the beginning of the course. It is University policy to provide, on a flexible and individualized basis, reasonable accommodations to students who have disabilities that may affect their ability to participate in course activities or to meet course requirements. Check with Mrs. Patricia Hebert, as soon as possible, in the Office for Student Services – Blanks Hall 2nd Floor for verification of need for accommodations to receive those accommodations in class-related matters. The Office of Disability Services is located in Room 246 Blanks Hall. Please contact Professor Patricia Hebert, ODS Director, for accommodations requests. Phone: 225-771-3950; Fax: 225-771-5652 and email: [patricia\\_hebert@subr.edu](mailto:patricia_hebert@subr.edu) or [ods@subr.edu](mailto:ods@subr.edu) .

For additional information, please visit <http://web.subr.edu/index.php?id=806> You may also access the below website for assistance with developing educational accommodations: <http://www.jan.wvu.edu/portals/ed.htm>.

## **X. WEEKLY COURSE SCHEDULE**

**Changes to the course syllabus may occur at any time and will be deemed effective when the Syllabus is posted to the Moodle course website.**

### Fall, 2018 Class Schedule

Date	Topic	CACREP Standard	Assigned Reading
Week 1 August 16, 2018	Syllabus/Class Overview Clinical Internship Manual General internship discussion, responsibilities, sites, etc.		REHB 591 Syllabus Clinical Internship Manual ACA Code of Ethics
Week 2 August 23, 2018	All hour logs and weekly summary reports up-to-date Questions/answers, procedures and processes for each site	3. L.   3.M.	ACA Code of Ethics
Week 3 August 30, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	CRCC Code of Ethics
Week 4 September 6, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.   5. D. 3. a.	Chapter 1
Week 5 September 13, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	Chapter 2
Week 6 September 20, 2018	Class check in, supervision All hour logs and reports up-to-date.	3. L.   3.M.	
Week 7 September 27, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.   5.D.3.d.	Chapter 3
Week 8 October 4, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	
Week 9 October 11, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	Chapter 4
Week 10 October 18, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	
Week 11 October 25, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	Chapter 5
Week 12 November 1, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.   5.D.3.c	
Week 13 November 8, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.5.D.3.b	Chapter 6
Week 14 November 15, 2018	<b>Thanksgiving Break</b> All hour logs and reports up-to-date.		
Week 15 November 22, 2018	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.   3.J.   3.K.   5.D.3.e	Chapter 7
<b>Week 16</b> December 6, 2018	All hour logs and journals up-to-date		

### Spring, 2019 Schedule

Date	Topic	CACREP Standard	Assigned Reading
Week 1 January 17, 2019	Syllabus/Class Overview Clinical Internship Manual General internship discussion, responsibilities, sites		REHB 592 Syllabus Clinical Internship Manual ACA Code of Ethics
Week 2 January 24, 2019	All hour logs and weekly summary reports up-to-date Questions/answers, procedures and processes for each site	3. L.   3.M.	ACA Code of Ethics CRCC Code of Ethics
Week 3 January 31, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	Chapter 8
Week 4 February 7	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.   5. D. 3. a.	
Week 5 February 14, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	Chapter 9
Week 6 February 21, 2019	Class check in, supervision All hour logs and reports up-to-date.	3. L.   3.M.	
Week 7 February 28, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.   5.D.3.d.	Chapter 10
Week 8 March 7, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	
Week 9 March 14, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	Chapter 11
Week 10 March 21, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	
Week 11 March 28, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.	Chapter 12
Week 12 April 4, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.   5.D.3.c	
Week 13 April 11, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.5.D.3.b	Chapter 13
Week 14 April 18, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3.L.   3.M.	
Week 15 April 25, 2019	Class check in, supervision. All hour logs and reports up-to-date.	3. L.   3.M.   3.J.   3.K.   5.D.3.e	Chapter 14
<b>Week 16</b> May 2, 2019	All hour logs and journals up-to-date		