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Jobs: Vice Chancellor for Student Affairs

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Position	Vice Chancellor for Student Affairs
AID	
Department	Division of Student Affairs
Site	Southern University Baton Rouge
Status	Full-time
Filled	No
Active	Yes
ContactName	Margaret Ambrose
ContactPhone	225-771-5020
ContactEmail	
Category	Administrative
DatePosted	9/21/2012
DateNeeded	11/1/2012
Deadline	10/3/2012 12:00 AM
DateRetired	
Description	<p>The Vice Chancellor for Student Affairs is the chief student affairs officer for Southern University and A&M College and reports directly to the Chancellor of the University. The Vice Chancellor serves as the chief advisor to the Chancellor on all student related matters and provides the executive leadership and direction in ensuring the overall development of each student as a person in the context of the university community through collegial leadership, vision, creativity and dedication.</p> <p>As chief student affairs officer, the Vice Chancellor for Student Affairs provides the executive leadership and accountability for the administration, development, assessment and improvement of student services and experiences which meet and support the University's mission and strategic plan. The Vice Chancellor analyzes issues and uses foresight and creativity in recommending viable courses of action and advises on policies in matters dealing with students.</p> <p>The Vice Chancellor provides direct supervision and leadership development for the following units: Career Services, Dean of Students, Food Service, Greek Life, Intramural Sports, Residential Life and Housing, Student Health Center, Student Media, Smith-Brown Memorial Union, Student Programs and the University Counseling Center. In addition, the Vice Chancellor also is responsible for coordinating legal issues relating to student higher education issues; campus communication and collaboration with internal constituencies - faculty, staff, and other administrative colleagues; communication and collaboration with external constituencies - business and community organizations; and budget development, planning and assessment.</p> <p>Finally, the Vice Chancellor serves as the student advocate within the University community.</p>
Qualifications	<p>Minimal qualifications include:</p> <ul style="list-style-type: none">• Doctorate from an accredited institution in higher education, student affairs

- or related discipline;
- Relevant professional experience in higher education and/or student affairs;
 - Proven strong managerial and collegial leadership in student affairs or related academic area;
 - Demonstrated knowledge of administrative support areas including fiscal, human resources management, and information technology;
 - Demonstrated positive leadership in developing collaborative relationships with internal and external constituencies;
 - Successful experiences in conflict resolution and long-range program planning;
 - Demonstrated understanding and leadership in issues concerning equal employment opportunity, student recruitment, retention and graduation, and advocacy;
 - Knowledge and understanding of the goals and philosophy of undergraduate, baccalaureate and graduate educational programs.

Applicants should submit a cover letter, statement summarizing relevant accomplishments, a curriculum vitae and three (3) letters of reference to:

Office of Human Resources
ATTN: Vice Chancellor for Student Affairs
Southern University and A&M College
J.S. Clark Annex, 1st Floor
Baton Rouge, LA 70813
or via email to: hr@subr.edu

Criminal background check and reference verification is required.

Southern University is an equal opportunity employer.

Salary	\$90,000 - \$120,000
Attachments	Unclassified App 2.doc

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