

Freshman Automobile Restriction

Southern University and A&M College seeks to create a more pedestrian-friendly, residential campus. This initiative requires reducing the number of cars on campus and strengthening the variety and number of social activities available to campus residents. Restricting the parking privileges of residential freshmen affords those students more opportunities to focus on academics and integrate themselves into the campus community by encouraging them to take full advantage of campus social and academic extracurricular activities.

Southern University and A&M College requires residential freshmen to obtain 24 college credit hours before they can register an automobile on campus. A residential freshman is a student living on campus who is in their first year of college. Non-traditional freshmen over the age of 21 and freshmen living off-campus do not fall under this policy. The University, rarely, will consider automobile waivers for extenuating circumstances should a student who is otherwise ineligible to operate an automobile on campus desire special consideration. All requests for such permission must be submitted in writing to the Dean of Students via the waiver request form.

Freshman Automobile Waiver Criteria

The University, rarely, will consider automobile waivers for extenuating circumstances for residential freshmen that desire special consideration. Examples of extenuating circumstances include:

- Residential freshmen that are actively employed.
- Residential freshmen that have medical conditions that require regular treatment.
- A residential freshman that has one or more parents who are physically disabled and unable to arrange any other means of transporting the student to campus.
- A residential freshman that needs transportation to attend a class (not offered at Southern University) at another institution.

Students seeking a waiver for the aforementioned reasons, or other extenuating circumstances, must provide official documentation to validate their need for an automobile. A letter from a parent will NOT suffice as official documentation.

Residential freshmen must also note the following:

- Resident freshmen entering their second year (i.e. third semester) at the University are eligible to register a vehicle on campus even if they have not completed 24 college credits, but must meet the 2.0 GPA requirement.

If a waiver is granted, residential freshmen must maintain a minimum 2.0 cumulative GPA in order to retain parking privileges. Should the GPA fall below 2.0, student parking privileges will be lost and the parking decal must be surrendered to the Office of the Dean of Students.

Unacceptable Waiver Criteria

Residential freshmen that submit waivers based on the following reasons will be DENIED:

- Simple convenience
- Because a parent “authorizes” their son/daughter to have a vehicle

- Pre-college credits, advanced placement credits, and the like are not relevant to this restriction. Any credit awarded for coursework taken prior to high school graduation, or during the summer following graduation, does not change student status as a freshman or first year college student.

Residential freshmen who bring cars to campus without prior approval from the Dean of Students will be held responsible for all fines incurred against the vehicle regardless of whether or not approval to maintain the vehicle is granted.

Automobile Waiver Requirements

Residential freshmen seeking a waiver must submit the following information in addition to the required waiver form:

- A copy of the student's **driver's license**, **vehicle registration**, and **proof of insurance**.
- A **typed statement** as to why a waiver is being requested.
- Certifying documents
 - Employment: Students must have already obtained employment to be considered. Students planning to transfer employment from another city/state must provide proof that the transfer has officially occurred. Students that are seeking employment will only be considered for a waiver once they have obtained employment. Waivers are NOT given to seek employment. Students must verify employment via an **official letter from an employer** (on official company letterhead and signed by a manager) AND a **recent check stub** or **official work schedule**. Waiver applications not containing this information are automatically denied.
 - Medical: Students must certify their impairment with an **official notice** from a certified physician stating a need for a vehicle while attending college. The notice must be certified by the Southern University Student Health Center.
 - Disabled parents: Students seeking waivers for parental impairment must present an **official notice** from a certified physician stating a need for a vehicle while attending college. The notice must be certified by the Southern University Student Health Center.
 - Family emergency: Students must present official documents to certify an emergency.
 - Any other documents that may certify the need for an automobile.

Waiver requests not containing this information are automatically denied. A letter from a parent will NOT suffice as official documentation.

Submission Information

All application materials must be submitted at once. Residential freshmen may begin submitting waiver requests one (1) week prior to the start of the semester they are enrolling in the University. Students bringing unregistered automobiles on campus prior to proper approval will be responsible for any citations and/or towing/boots they may receive. Ticketing/towing typically does not begin until the second week of classes.

Upon submission of an automobile waiver form, students will receive a response within 5 business days via their **official SUBR email account ONLY**. Incomplete applications will be denied.